



Demand for Adjudication of Surety Bond Disputes

Instructions for Submittal of Adjudication of Surety Bond Disputes to JAMS

INSTRUCTIONS

Please submit these items to the JAMS Surety Adjudication Case Manager, Debra Lewis, at dlewis@jamsadr.com. Once the above items are received, JAMS will contact all parties to commence the Adjudication process, including the appointment of an Adjudicator.

☎ 1-800-352-JAMS
🌐 www.jamsadr.com

To initiate an Adjudication process for the resolution of a surety bond dispute, the Surety or Obligee shall submit the following items to JAMS:

A. Demand for Adjudication

B. Adjudication Statement

C. Copy of the Performance Bond, including Schedules attached thereto

D. Filing Fees

- For two-party matters, JAMS charges a \$1,750 Filing fee, to be paid by the party initiating the Arbitration. JAMS also charges a \$1,750 Filing Fee for counterclaims. For matters involving three or more parties, the Filing Fee is \$3,000. A Case Management Fee of 12% will be assessed against all Professional Fees, including time spent for hearings, pre- and post-hearing reading and research and award preparation.



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TO SURETY (PARTY ON WHOM DEMAND FOR ADJUDICATION IS MADE)

PARTY NAME		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	EMAIL

REPRESENTATIVE OR ATTORNEY OF THE PARTY ON WHOM DEMAND FOR ADJUDICATION IS MADE (IF KNOWN)

REPRESENTATIVE/ATTORNEY		
FIRM/ COMPANY		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	EMAIL

FROM CLAIMANT

CLAIMANT NAME		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	EMAIL

CLAIMANT'S REPRESENTATIVE OR ATTORNEY (IF KNOWN)

REPRESENTATIVE/ATTORNEY		
FIRM/ COMPANY		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	EMAIL



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NATURE OF DISPUTE

CLAIMANT HEREBY DEMANDS THAT YOU SUBMIT THE FOLLOWING DISPUTE TO AN ADJUDICATION PROCESS.
A MORE DETAILED STATEMENT OF THE CLAIM(S) MAY BE ATTACHED:



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ADJUDICATION AGREEMENT

THIS DEMAND IS MADE PURSUANT TO THE DISPUTE RESOLUTION PROCESS CONTAINED AT SCHEDULE B OF THE PERFORMANCE BOND.
(PROVIDE ONE (1) COPY OF PERFORMANCE BOND, INCLUDING SCHEDULES.)

CLAIMS & RELIEF SOUGHT BY CLAIMANT

CLAIMANT ASSERTS THE FOLLOWING CLAIM AND SEEKS THE FOLLOWING RELIEF (INCLUDE AMOUNT IN CONTROVERSY, IF APPLICABLE):

SUBMISSION INFORMATION

SIGNATURE _____

DATE _____

NAME
(PRINT/TYPED) _____

Please contact the JAMS Surety Adjudication Case Manager, Debra Lewis, at dlewis@jamsadr.com to make arrangement for the payment of the initial, non-refundable Case Management Fee(s) (CMF(s)).